OOP Runbook
Grading Sheet (v24)

PER _____
_____
NAME (Last,First) _____
DATE _____
ASSIGNMENT: RUNBOOK

						Submission DATE							
	Description	**Points**					**Pt**	**1**	**2**	**3**	**4**	**5**	**6**
	Cover/Supplies/ This sheet	0	2	4	5		5						
	Table of Contents	0	3	6	9	12 15	15						
1	**Classroom Notes**	0	5	10	15	20	30						
2	**Journals**	0	5	10	15	20	20						
3	**Programs**	0	5	10			10						
4	**Test, Quiz, Clswork,HW**	0	5	10			10						
5	**Reference/Handouts**	0	5	10			10						
						Subtotal							
	Overall Impression (extra)	-20	-10	-5	0	5 10 20							
	Extra Credit	5	10	15	20								
						Final Score							

Common Mistakes:

1. No label on Cover.
2. Cover dirty or damaged.
3. No Score sheet
4. No Supplies
5. Loose pages
6. No Table of Contents
7. Sections in incorrect order/Missing Sections
8. Table of Contents does not match actual pages
9. Missing Notes pages
10. Notes Pages missing date and/or Day number
11. Missing Journal Pages
12. Journals don't fill entire page **NO white space!**
13. Journal Pages missing date and/or Day number
14. Journals not in **INK.**
15. **No Dates/Sequence numbers on bottom of returned work**
16. Cross-outs, overwrites, whiteout, pencil on dates/page numbers
17. _____