

Advanced Research Mathematics Notebook Specifications (Version 27)

Each student will maintain a **Notebook**. The Notebook must be brought to class each day. It will be collected **EACH** marking period in the week prior to the final grade. Additional “spot checks” will occur at the teacher’s discretion. The notebook is an important part of your grade. **YOU MUST have a new grading sheet for EACH marking period. A setup grade is required for all gradings.** Always check for "Common Mistakes" before submitting a notebook.

Cover, Supplies and Scoring Sheet, Math Notebook SELF GRADING sheet AND Submission Date– 5%

The folder should be a hardcover 3-ring binder in good condition. The course name, and the student’s header information should be clearly displayed on the front cover. It is best to get a folder with a clear plastic sleeve on the cover, otherwise write this information clearly on a attached label or in a contrasting color.

Each notebook should have a place to store pencils, pens, erasers and other supplies.

The scoring sheet should be in the inside front pocket of the notebook. **BE SURE to put the submission date in the box at the top of the scoring column.**

Table of Contents – 5%

Notebooks without a Table of Contents WILL NOT be graded. All pages must be numbered and listed in the Table of Contents. You should number and date your pages as you place them in the book. There will be a separate page for each of the five sections. Journals and Notes should be created at the beginning of every marking period.

The following three sections are required and must be separated with labelled dividers. They **MUST** be in this order.

1. Daily Notes/Weekly - 30% **SETUP PAGES FOR NOTEBOOK**

There must be an entry for **EACH DAY** of class. Included in each entry should be the date, **homework assignment(s), and a description of the day’s activities**. If class consists of worksheets or computer work, use the note pages for your work. **ALL** Classroom notes pages must be “setup” at the beginning of each marking period. . Each page should have the date and the "day of the marking period" in the top, right corner clearly written in INK. **No crossouts, whiteouts or erasures**. Have a page for each day in the marking period. Each page should have a DATE and the DAY NUMBER. Get DAY NUMBERS from the calendar. Include the "OH, YEAH" page each week on the first day of class in that week. **ALL PAGES SHOULD BE THE SAME TYPE and SIZE.**

2. Discoveries – 20% “In your work on practice sets etc. Write down any “new’ discovery. In the description include a) where it might occur b) justification of methods c) sample problems. Keep this as a running section. Date and number each entry.

3. Reference Sheets and Handouts - 10% **NO SETUP, but be sure to include pages before final grading.**

When receiving a reference sheet or handout, write a PAGE NUMBER and the date received on the bottom right corner of the first page. Enter this sheet in the Table of Contents. (*You may retain reference sheets each period, but do not include old pages in the new Table of Contents.*)

4. Results – 30% Keep a copy of every competition that you do. Record of the score for each. This total should be close to the LeaderBoard score.

Overall Impression

The teacher may adjust the final grade here depending on the overall impression of the notebook.

Extra Credit:

Keep track of any extra credit that you may earn.